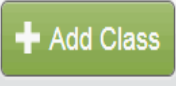




## Instructor Training


*Creating Classes in Web Interface*


1. Click the  button on your instructor homepage
2. On the next screen enter the following information:

Create a new class

To create a class, enter a class name and a class enrollment password. Click "Submit" to add the class to your homepage. For a master class, you will also need to enter a TA join password.

Class settings

* Class type	<input type="text" value="Standard"/>	
* Class name	<input type="text"/>	a) the name for the class
* Enrollment password	<input type="text"/>	b) the class enrollment password
* Subject area(s)	<input type="text" value="Select subject(s)"/>	c) the class subject areas
* Student age(s)	<input type="text" value="Select student age(s)"/>	d) the student level of the class
Class start date	25-Jun-2014	
* Class end date	<input type="text" value="27-Dec-2014"/>	

3. Select the end date for the class. Once the end date has passed, the class will not be accessible for submissions unless the class is reactivated.
4. Click  to add the class. Class information will be displayed in a pop-up window containing the ID and enrollment password for confirmation